

CAPITAL AREA GROUNDWATER CONSERVATION COMMISSION  
Executive Committee Meeting  
September 25, 2019  
Minutes

**I. Call to Order**

The Executive Committee of the Capital Area Ground Water Conservation Commission (CAGWCC) met for an Executive meeting at 8:30 a.m. on September 25, 2019 in the CAGWCC conference room at 3535 South Sherwood Forest Blvd., Suite 137, Baton Rouge, Louisiana. The meeting was called to order by Chairman Nelson Morvant.

**II. Roll Call**

The following committee members were present: William Daniel, Barry Huggins Mark Frey and Nelson Morvant.

Others attending the meeting were: Dennis McGehee, Ryan Scardina, Todd Talbot, Hays Town, Mark Walton & Joey Normand, CAGWCC Commissioners; John Hashagen, former Commissioner; Roy Waggenpack, Owen & White; and Anthony Duplechin and Shawn Scallan, CAGWCC staff.

**III. Amend Agenda**

Mr. Morvant made a motion to amend the agenda to add approval of the July 18, 2019 minutes. Mr. Frey seconded the motion and it passed unanimously.

**IV. Approval of Minutes**

Mr. Huggins made a motion to approve the July 18, 2019 minutes. Mr. Frey seconded the motion and it passed unanimously.

**V. Full Time Director/Create New Position of Special Advisor to Executive Director**

Mr. Huggins made a motion to create a new position of Special Advisor to the Executive Director and move Anthony Duplechin to that position with the same salary that he is presently earning. Mr. Daniel seconded this motion.

Mr. Morvant discussed the hiring of a full time director. He stated that the Commission's policies and procedures states that the Executive Committee may recommend candidates for the position of Executive Director to the full board, but the full board shall have sole authority to hire and terminate the Executive Director. Mr. Daniel added that he would like to develop a job scope with the assistance of Commission members, The Water Institute of the Gulf and the Baton Rouge Area Foundation. The job would then be advertised and candidates would be interviewed. Mr. Town asked about the funding for this position. Mr. Daniel replied that the budget would need to be amended. Mr. Morvant stated that the Commission has prior budgetary obligations so if a full time Executive Director is hired that this may require another pumpage fee increase. At this point Mr. Huggins withdrew his motion to create a new position. Mr. Daniel stated that the goal of the Executive Committee is to develop a scope of work and job description and begin the search for a full time Executive Director with the goal of having the Executive Director hired by the beginning of next fiscal year. The Executive Committee will also create the new position of Special Advisor to the Executive Director for Anthony Duplechin and figure out how to fund this.

**VI. Public Comment**

Public comment was given by Commissioners McGehee and Normand.

**VII. Adjournment**

Mr. Morvant made a motion to adjourn the meeting. Mr. Frey seconded the motion and it passed unanimously.

  
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Nelson Morvant, Chairman